

Please provide information for the following incident:

ICC Report #	Date of Incident	Location of Incident	Underground Facility Damaged	Operator of the Facility

1. Information regarding the person filling out this report:

Name: _____ Title: _____
Address: _____
Telephone #: _____ Fax #: _____

2. Did you or your company perform excavation or demolition at or near the incident location on the date of the incident?

Yes _____ No _____ If no, do you know who performed excavation or demolition at or near the incident location on the date of the incident? If so, please provide the name, company, address and phone number: _____

3. Were you or was your company the owner or occupant of the property at the incident location?

Yes _____ No _____

4. Were you or was your company a prime or subcontractor? Prime _____ Sub _____

a. If subcontractor, did prime directly supervise your excavation or demolition activities? Yes _____ No _____

b. If yes, please provide name, company, address and phone number of prime _____

5. Did you or your company submit, to JULIE, a locate request for the location of the incident? Yes _____ No _____

If yes, please:

a. provide the dig number: _____

b. provide the date and time the request was made: _____

c. provide the date and time the excavation or demolition began: _____

d. indicate the method used to make the request (i.e., phone, batch remote ticket entry, web remote ticket entry, or fax): _____

e. indicate the nature of the request (i.e., regular, emergency, non-emergency (less than 48 hours), or joint meet): _____

f. indicate whether you or your company waived the required company call-back:

Waived _____ Did Not Waive _____

6. If the locate request was an emergency request and you or your company did not wait 2 hours after the request was made to begin excavation or demolition, what site conditions warranted the earlier start time? _____

7. Did the locator contact you or your company to request an extension? Yes _____ No _____

a. If yes, why? _____

b. If yes, the locator spoke with: _____

8. Upon arrival at the site of the proposed excavation or demolition, was the approximate location of the underground facility marked (approximate location means a strip of land at least 3 feet wide, but not wider than the width of the underground facility or CATS facility plus 1.5 feet on either side of the facility)? Yes _____ No _____

a. If yes, how was the area marked (e.g., flags, stakes, paint, etc.)? _____

b. If no, how far were the marks from the damage? _____

9. Upon arrival at the site, did your company perform a site inspection and verify or check the following:

a. The crew was in the correct location of excavation activities Yes _____ No _____

b. Check for clear evidence of unmarked utility or CATS lines Yes _____ No _____

10. If the site of the proposed excavation or demolition was not marked, did the owner or operator of the underground facility inform you or your company that it did not own or operate any underground facilities within the proposed excavation or demolition area? Yes _____ No _____

a. If yes, who received the notification? _____

- b. If yes, how was the notification made (e.g., face-to-face communication, phone or phone message, facsimile, posting or marking the excavation or demolition area, etc.)? _____

11. If, after proper notification through JULIE and upon arrival at the site of the proposed excavation, the proposed excavation site was not marked, did you or your Company make an additional call to JULIE? Yes____ No____
a. If yes, what time was the additional call made? Time: _____
b. If yes, what time did you or your company begin excavation? Time: _____
12. Did you or your company use white paint, flags, stakes, or both to outline the dig site? Yes____ No____
a. If yes, what did you or your company use? _____
b. If no, why not? _____

13. What was the nature of the excavation or demolition (e.g., grading, trenching, drilling, plowing, boring, etc.)? _____

14. What precautions did you or your company utilize within the approximate location of the underground facility (e.g., hand excavation, vacuum excavation methods, visually inspecting the excavation while in progress until clear of the existing marked facility, etc.)? _____

15. What type of equipment was in use at the time of the incident? _____

16. Please provide a description of the damage: _____

17. When did the damage occur? Date/Time _____
18. When did you or your company notify the owner or operator of the damaged facility? Date/Time: _____
a. Who made the report? _____
b. Who received the report? _____
19. When did you or your company notify JULIE of the damaged facility? Date/Time: _____
a. Who made the report? _____
20. In general, why do you think the underground facility was damaged? _____

21. Please include any additional information (drawings, photographs, etc.) you or your company feels may further assist in this investigation: _____

22. Have you or has your company had repeated problems with locators? Yes____ No____ Please explain: _____
